

Literacy Coordinator Monthly Up-date
Month:

Name _____ Date _____

Goal for month:

Reflection on monthly goal:

Guided Meetings/Training/Professional Development:

Date held:	Topics discussed:

Coaching:

Which teachers were you able to visit this month?

New Teachers:

What training/coaching have you done with new teachers this month? (Include your plans for the mornings of New Teacher Training days.)

Successes/Ideas to Share:

Needs/Concerns/Questions/Training Requests: